Vocational Rehabilitation encourages all agencies with a Purchase of Services Agreement and all Employment Networks to participate in the Benefits Information Network (BIN). In collaboration with the Indiana Institute on Disability and Community, the Social Security Administration, the Indiana Medicaid Infrastructure Grant, and Indiana Works-Work Incentives Planning and Assistance Projects, BIN Liaisons are supporting the employment and work incentive outcomes of beneficiaries.

Potential candidates for this competency-based BIN training are those who are familiar with supported employment services, enjoy networking, gathering information, are eager to learn, have the ability to implement and track benefits information, and will be able to provide supports services to VRS customers throughout the next year.

For certification and re-certification, we are offering two types of training. We are offering a four-day Benefits Information Network Basic Training, and a two-day Advanced Benefits Information Network Training.

TO COVER THE COSTS OF THE TRAINING MATERIALS AND EXPENSES FOR THIS COMPETENCY-BASED TRAINING, THERE IS AN $80 REGISTRATION FEE FOR ALL WHO ATTEND THE BIN TRAININGS (BOTH BASIC AND ADVANCED)

WHICH TRAINING SHOULD I ATTEND?

<table>
<thead>
<tr>
<th>REGISTER FOR THE BENEFITS INFORMATION NETWORK BASIC TRAINING IF:</th>
<th>REGISTER FOR THE BENEFITS INFORMATION NETWORK ADVANCED TRAINING IF:</th>
</tr>
</thead>
<tbody>
<tr>
<td>You are someone who has never been certified as a Benefits Information Network Liaison; or,</td>
<td>You have been certified as a Benefits Information Network Liaison for two years or more; and,</td>
</tr>
<tr>
<td>You have been certified as a Benefits Information Network Liaison for only one year; or,</td>
<td>You are proficient in developing Benefits Screening Profiles, Strategic Plans for Benefits Management and Support and Understanding Analyzing the Benefits Planning Query and other verification documents; and,</td>
</tr>
<tr>
<td>You are certified as a Benefits Information Network Liaison need to continue to build your skills; or,</td>
<td>You want to continue your training and learn more in-depth hints to support individuals you serve with their work incentives; and,</td>
</tr>
<tr>
<td>You have not provided services to Vocational Rehabilitation customers (such as developing a Strategic Plan for Benefits Management and Support) that has been reviewed for quality and approved.</td>
<td>You are willing to complete a pre-training competency assignment (required for all participants for admission into the advanced training).</td>
</tr>
</tbody>
</table>

Continuing Education Units (CEU’s) will be available for the BIN Trainings.

Please complete the Registration form on the following page and fax, mail or e-mail to registration and payment to:
Sherry Redman, Indiana Institute on Disability and Community
2853 East 10th Street, Bloomington, Indiana 47408-2696
sredman@indiana.edu
Phone: 812-855-6508 Fax: 812-855-9630
Benefits Information Network Registration Form
(please complete a separate form for each participant):~Please return registration form and the $80 registration fee at least 15 days before the training you will be attending~

| Name of Agency: |  |
| Address: |  |
| Telephone: |  |
| Fax: |  |
| Staff Person Who will attend the BIN Training: |  |
| Staff Participant Office Address: |  |
| Staff Participant Office Telephone: |  |
| Staff Participant E-Mail: |  |
| Please list the counties where the BIN Liaison will provide services: |  |

**Benefits Information Network Basic Training:**

Please check the training date and location where you will attend:

- _____ February 18-19 (days 1-2) and March 18-19 (days 3-4)  Mitchell, Indiana
- _____ April 16-17 (days 1-2) and May 18-19 (days 3-4)  Carmel, Indiana
- _____ July 29-30 (days 1-2) and August 26-27 (days 3-4) Plymouth, Indiana

**Benefits Information Network Advanced Training:**

Please check the training date and location where you will attend:

- _____ Advanced BIN Certification Course: April 14-15 Mitchell, Indiana
- _____ Advanced BIN Certification Course: May 20-21 Carmel, Indiana
- _____ Advanced BIN Certification Course: September 23-24 Plymouth, Indiana

Payment $80.00 —Please make checks payable to: Indiana University

- Check enclosed (check #______)  Purchase Order #______

If paying by credit card:  ____Visa  ____MasterCard

Credit Card No.: ___________________________ Exp. ___________________________

Card Holder Name (Print): ____________________________________________________

Authorized Signature: ___________________________________________________________________

**Note:** for the advanced BIN training, you will be required to complete a competency assignment before attending. You will receive this assignment 4-6 weeks before the training event.

Please mail or fax your registration and accommodation requests to:

Sherry Redman
Center on Community Living and Careers, Indiana Institute on Disability and Community
Indiana University
2853 East 10th Street
Bloomington, IN 47408-2696
Voice: 812-855-6508  Fax: 812-855-9630  www.iidc.indiana.edu/cclc