2012 Indiana Employment Specialist Training

Employment Specialist training is brought to you through the combined forces of ISETT and the Center on Community Living and Careers at Indiana University’s Indiana Institute for Disability and Community. Since ISETT’s inception, the team has trained and certified over 2,750 employment specialists in the state of Indiana. Past participants include job coaches, teachers, job developers, parents, mental health professionals, vocational coordinators, and state agency staff, and Work One personnel.

The Training Team

Patrick Sandy is vice president of Rehabilitation Services, Crossroads Rehabilitation Center and co-owner of Sandy/Savage & Associates, Inc., consulting and training. He has over 25 years experience providing services to people with disabilities, most of which have focused specifically on employment and training.

Steve Savage is a teacher, trainer, consultant and co-owner of Sandy/Savage & Associates, Inc. After working for over 25 years in the employment field, Steve now spends his time teaching and consulting across Indiana.

Suzi Rinne is chief executive officer of LifeDesigns (formerly Options). For the last several years, her work has emphasized supported living, supported employment, transition planning, and conversion to community-based services for people with disabilities.

Connie Ferrell is owner of Integrated Services, a consulting and training company. Connie has 30 years of experience in community employment, residential, and pre-vocational settings and has served as a counselor for people with disabilities and their families.

Adjunct Training Team

Sheriene Knox: Vice President, Employment Services, Hillcroft Service
Jackie Tijerina: Project Coordinator, Center on Community Living and Careers, Indiana Institute on Disability and Community at Indiana University

Face-to-Face Training*

Part 1: Nov. 5-7 and Part 2: Dec. 4-6 in Indianapolis, IN

Employment Specialist Certification

Participants are required to attend both parts of Employment Specialist Training and complete all assignments to receive a competency-based certificate from Indiana University. CEU, CRU and PGP (Professional Growth Points) are available.

The Schedule & Curriculum

Part 1 — November 5-7, 2012
  - Overview
  - Laws and Policy
  - Values
  - Vocational Rehabilitation Overview
  - Person-Centered Planning
  - Strategic Plan Development
  - Job Development
  - Marketing
  - Matching Support Need

Part 2 — December 4-6
  - Worksite Analysis
  - Resource Mapping
  - Teaching Strategies
  - Task Analysis
  - Assistive Technology
  - Job Supports

*Note: Attendance at both Part 1 and Part 2 is required for this training. Registration begins at 8:30 a.m., and training runs from 9 a.m. to 4 p.m. each day at:

Easter Seals Crossroads
4740 Kingsway Drive
Indianapolis, IN
317-466-1000
2012 Registration

Face-to-face Employment Specialist Training is $300. While funds last, however, ISETT and the Center on Community Living and Careers are offering a **$200 per-participant discount**. To qualify, just complete the registration form and have your supervisor sign the box below.

**Participant Name______________________________________________**

I will support our staff person to complete this training, provide time and opportunity for work, and will support/mentor the staff in implementing the content upon completion of the training.

**Supervisor’s Signature__________________________________________**

**Date__________________________**

Name__________________________________________________________

Agency/School___________________________________________________

Address________________________________________________________

City____________________________________________________________

State and Zip Code______________________________________________

Phone______________________________

Fax:_______________________________

Email______________________________

(Mandatory)

Participants are responsible for making their own lodging reservations and provisions for lodging payment.

Accessibility accommodation requests must be made four weeks prior to training to allow ISETT time to adequately prepare.

Face-to-Face Employment Specialist Training

**Part 1: Nov. 5-7 & Part 2: Dec. 4-6**

at Easter Seals Crossroads Indianapolis, IN

Cost: **$300 per person** *(See note on $200 per-participant discount, above). Checks only, please.*

Check enclosed #____________________

Make check payable to ISETT.

Registration fees are only refundable if notice of cancellation is received two weeks prior to training.

Mail to: Sandy Savage & Associates, Inc.
530 East 70th Street
Indianapolis, IN 46220

*Payment questions? 317-466-1000 (Ask for Patrick Sandy.)*

**Registration & Payment Deadline:**

October 29, 2012

Questions about this training? Contact Jackie Tijerina, jtijerin@indiana.edu, or call 812-855-6508.