**Outcome:**
Cluster D will serve 3.83% of children Birth to Three

**So that:**
We enhance the development of infants and toddlers with disabilities, minimize potential developmental delay and reach families in need of services.

**Explanation of Data:**
Quarterly Data (3.53/3.83 %):
According to the latest report, Cluster D is serving 3.53% of children Birth to Three. With the new targets for the FFY14, Cluster D is now below target. In previous years, Cluster D has met or surpassed the target. As the target has increased, Cluster D plans to increase Child Find activities within the Cluster to increase the number of children served. We hypothesize that the more child find activities completed in the Cluster will increase the amount of children Cluster D serves.

**Strategies (Who is responsible/timeline/evaluation):**
If we hypothesize that an increase in Child Find activities within the Cluster will increase the amount of children Cluster D serves, then Cluster D will communicate with council members and staff the importance of educating community members on First Steps. Community Agencies have been provided referral and agency information.

Cluster D has collaborated with the therapy agencies we work with to be able to share information when they are out in the community. Ongoing and Intake Coordinators will be provided information as well if they are encountered with a cancellation and can meet with an agency that can benefit from First Steps referral and agency information.

**Timeline:** July-September 2015

**Evaluation:** Cluster D will monitor this indicator based on the Profile Reports. We can review the referral log to see if the number of referrals have increased.

**List barriers to accomplishing strategies and how to address them:**
None

**Resources needed:**
Indiana First Steps Quality Improvement Plan

Cluster: D  
Quarter Date: 10/1/14-11/31/2014  
Indicator: #6

| State Clarification | IIDC | Training | Mentoring | Other: ____________________________ |

**Explain:**
Assistance with the iSPOE to be able to track the one day child count would assist us in tracking if the number served is increasing.

Increasing the number of children served by our Cluster will increase the workload for Intake and Ongoing Service Coordinators. As Cluster D is understaffed, we may need to add an additional coordinator to ensure staff members do not carry higher than average caseloads. Cluster D monitors caseloads to ensure they are not above the average of 70 children on their caseload. Another barrier to accomplish the strategy is that Cluster D is unable to track the one day child count with the iSPOE and may be difficult to monitor if the number of children served is increasing.

**Stakeholder Collaboration:**

April 29th - LPCC Coordinator attended Bonavista Developmental Screenings which was open to the community. During the event, First Steps representative provided families with referral information. Per agency Director, about 50-75 families attended the screening at Bona Vista. Cluster D talked with many families regarding our services and 7 families referred their child to First Steps.

June 5, 2015 - LPCC Coordinator and SPOE Director discussed the new target and ideas to increase referrals. LPCC Coordinator and SPOE Director identified counties that are in need of additional child find activities and researched upcoming events. LPCC Coordinator informed SPOE Director that she has events in which First Steps is signed up for in the upcoming months.