

<p>Outcome: Annual IFSPs will be written prior to expiration</p>	<p>So that: There is not a gap in the delivery of early intervention services.</p>
<p>Explanation of Data: Quarterly Data (27/29, 93.1%): Families do experience situations that come up unexpectedly which compromise the timeline. Both of these IFSP's went beyond the annual IFSP date due to family circumstances which resulted in difficulty reaching the family to schedule the assessment and IFSP in a timely manner.</p>	<p>Strategies(Who is responsible/timeline/evaluation): If families experience situations beyond their control which necessitate rescheduling then SC's and AT Scheduler must ensure there is plenty of time allowed for rescheduling of IFSP meetings. 1) AT supervisor and scheduler will be reminded of timelines and to notify SC if they are having difficulty reaching families to schedule assessments. 2) Agencies will remind providers to keep IC/SC apprised of changes in family information Evaluation: Service Coordinators will not experience late meetings</p>
<p>List barriers to accomplishing strategies and how to address them: 1) Families relocating or changing phone numbers without notifying SC/Providers in a timely manner</p>	
<p>Resources needed: <input type="checkbox"/> State Clarification <input type="checkbox"/> IIDC <input type="checkbox"/> Training <input checked="" type="checkbox"/> Mentoring <input type="checkbox"/> Other: _____</p> <p>Explain:</p>	
<p>Stakeholder Collaboration: at the Agency meeting held 11-11-14, we discussed the difficulties ongoing providers have with some families keeping scheduled appointments. Sycamore Services are sending these families letters notifying them they are on a "call list" since they cannot keep a scheduled appointment time. The assigned provider contacts the family and offers them a time slot they have available that day or week. We discussed the importance of keeping the line of communication open between IC/SC's and Agencies/Providers so everyone is aware of family situations and attendance issues. SPOE Supervisor emailed Agencies for feedback once QIP identified. Management Team reviewed 01-29-15</p>	

FFY13
Indiana First Steps Quality Improvement Plan
First Quarter QIP

Cluster: F

Quarter Date: 1/1/15 – 3/31/15 Indicator: 15