Outcome: Eligible children will have an IFSP written within 45 days of referral

So that: Children in need of services will receive them in a timely manner to maximize the impact of those services.

Explanation of Data: Quarterly Data (109/116, 94%):
We hypothesize the primary reason initial IFSP’s were written late is due to lack of depth on the Assessment Team. AT members from other Clusters and providers with AEPS training have been assisting while recruitment activities are taking place. Recruitment is challenging for a number of reasons. Many ongoing providers are limited for assessments as they cannot assess children in their service area. Many people want full time work and neither ongoing nor assessment alone can support that in some areas. Restrictions such as not allowing DTs on the assessment team to see babies 9 months and under also complicate the process of completing assessments in a timely manner.

Strategies (Who is responsible/timeline/evaluation):
1) If we theorize that more Assessment Team members are needed, then our strategy is to explore all options to recruit Assessment Team members.
   a) SPOE will post ad on Monster by March 2015
   b) SPOE will buy licensing for PT, OT, and SLP and send mailing for recruitment

   If we theorize that assessments were late because DTs have been restricted on what they are allowed to do, then we will:
2) Collaborate with the SPOE workgroup to write a proposal for utilization of Developmental Therapist on the Assessment Team and Discipline Specific assessments. Draft proposal will be presented to Agency representatives by March 2015 for feedback.

Evaluation: 1) Assessment Team members will be hired. 2) Outcome will depend upon the State’s response to the proposal-IF DT is allowed to assess babies who are 9 months and younger, this will provide more opportunities for the assessment to be completed in a timely manner.

List barriers to accomplishing strategies and how to address them:
1) Large geographical area and the drive time required: SPOE offers mileage reimbursement if AT choses the Level III pay structure.
2) Discipline specific assessment requirements and limitations for DT on the Assessment Team-SPOE workgroup proposal

Resources needed

<table>
<thead>
<tr>
<th>State Clarification</th>
<th>IIDC</th>
<th>Training</th>
<th>Mentoring</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Explain: Response to AT proposal
**Stakeholder Collaboration:**

This plan was discussed with Agencies on 11-11-14 at the Agency and LPCC meeting. SPOE Supervisor and Manager participated in discussion with representatives from all three Agencies. SPOE workgroup proposal will be distributed to Agencies for review once it is available. SPOE Supervisor emailed Agencies for feedback once QIPs were identified. Management Team reviewed 01-29-15.