## Outcome:
Annual IFSPs will be written prior to expiration

<table>
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<th>So that:</th>
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<td>There is not a gap in the delivery of early intervention services.</td>
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## Explanation of Data:
Quarterly Data (17/19, 89.5%):

Families do experience situations that come up unexpectedly which compromise the timeline.  

## Strategies (Who is responsible/timeline/evaluation):
If families experience situations beyond their control which necessitate rescheduling then SCs must ensure there is plenty of time allowed for rescheduling of IFSP meetings.

1) At the April and July staff meetings, the Management Team will provide training to Service Coordinators on the pre-Annual planning process and timelines for preparation and writing of the Annual IFSP.

Evaluation: Service Coordinators will not experience late meetings

## List barriers to accomplishing strategies and how to address them:

## Resources needed:

- [ ] State Clarification  
- [ ] IIDC  
- [ ] Training  
- [ ] Mentoring  
- [ ] Other: ________________________________

## Explain:

## Stakeholder Collaboration: