Outcome:
A) At least 58% of children exiting the First Steps system will have substantially increased their rate of growth in acquiring knowledge & skills by the time of exit
B) At least 55% of children exiting the First Steps system will have substantially increased their rate of growth in acquiring appropriate behavior by the time of exit
C) At least 63% of children exiting the First Steps system will have age appropriate behavior by the time of exit

So that:
They have the foundation to continue learning about the world around them during their early childhood years.

Explanation of Data:
Quarterly Data (A) 56% B) 33.3% C) 52%:
Cluster F is one of 3 (B,F & I) Clusters in the State piloting the use of the APR Child Outcome Skill Inventory. This form was rolled out in early 2013 but it has taken months to get everyone using the correct form. It is unknown if every ongoing provider is using the form correctly.

 Strategies (Who is responsible/timeline/evaluation):
If providers are not filling out the forms consistently and correctly then more training for ongoing providers is needed.
1) Agencies will provide training on the use of the APR Child Outcome Skill Inventory at an upcoming provider meeting. In addition, they will discuss & stress the importance of the scores’ role in the exit process. A universal evaluation form will be developed and used to collect feedback from providers on the effectiveness of the training.
   - Kim Fledderman will conduct DSI’s training for providers on 5-12-14. Kim is a former Assessment Team member who is trained to administer the AEPS. Kim will give DSI providers the Child Observation Recording Form with Criteria I and the Child Progress Record I (commonly referred to as the Arrow Form) as reference materials for her training. She will conduct a training evaluation to determine if providers feel more prepared to execute the form.
   - Frank Knez or Lisa Harris, DT-C, will conduct CFK’s training for providers in June. They will give CFKI providers the Child Observation Recording Form with Criteria I and the Child Progress Record I (commonly referred to as the Arrow Form) as reference materials for the training. They will conduct a training evaluation to determine if providers feel more prepared to execute the form.
   - Sycamore Services will have a former Assessment Team member trained in the AEPS conduct SS’s training for providers in June. They will give SS providers the Child Observation Recording Form with Criteria I and the Child Progress Record I (commonly referred to as the Arrow Form) as reference materials for her training. She will conduct a training evaluation to determine if providers feel more prepared to execute the form.
Arrow Form) as reference materials for the training. They will conduct a training evaluation to determine if providers feel more prepared to execute the form.

2) Remind providers that AEPS training, part 1 is available online and is an approved FSCT. This is a single, consistent source of training and information available to everyone. Agencies report providers do state that they are uncomfortable completing the Skill Inventory since they are not AEPS trained and know their answers will be converted to an AEPS score.

Evaluation: The data will improve. If the data does not improve Cluster will need further assistance in troubleshooting.

*On 3-6-14 Cluster B shared at the QIP training that they had just discovered an error on this form which could be impacting this Outcome. This information has not been discussed with other pilot sites. Cluster is unsure if this is even impacting data and needs more information on the issue.

If the form is not correct and the data is not accurate, then this needs to be corrected quickly.

3) The Director will schedule a call in early May with Cluster B and IIDC to identify the inaccurate questions and potential impact, if any, on the data collected to date.

List barriers to accomplishing strategies and how to address them:
Strategy 1) This topic and the data collection process is hard to understand; which can then make it difficult to translate to others, particularly large groups. Agencies may need technical assistance from IIDC.

Resources needed:
☐ State Clarification  X IIDC  ☐ Training  X Mentoring  ☐ Other: _____________________________

Explain:
Strategy 1) Agency Representatives agreed that they need further training in order to have a discussion on this topic with their providers. The group made the suggestion to the IIDC representative present at the meeting on 2-11-14 for this topic to be a part of the next statewide Agency meeting held by the State. The topic was included as part of the Agency meeting on 4-10-14. If Agency Representatives need further training/information, they will individually contact IIDC prior to holding their training for providers.

Strategy 3) Pilot APR Child Outcome Checklist needs to be revised to correct error. Director will put this on the agenda for SPOE Workgroup meeting in April or May.
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<th>Strategy 3) Purpose of pilot needs to be reviewed to determine if successful and, if so, then rollout to entire state so that data is consistent.</th>
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**Stakeholder Collaboration:**
The Agencies met on 2-11-14 and discussed this topic which led to the development of the strategies. The Agencies were all present at this meeting and agreed to include this at their quarterly provider meeting. The Management Team is available to Agencies for further collaboration on training as needed/requested. All parties agreed that further education from IIDC is needed at all levels. This topic will again be a point of discussion for collaboration with Agencies at the next Cluster Agency Meeting in May. Additional strategies may be developed at that time for inclusion in the 2nd Quarter QIP. The Fiscal Agent Management Team met on 4-9-14 to review and incorporate QR team feedback. Managers from both Clusters agreed that strategies are nearly identical for both Clusters F & I as it is the same data be collected using the same tool and same issues faced by both Clusters. QR team feedback was shared with Agencies and their input was solicited as well. Kim Fledderman, DSI, and Director discussed via phone on 4-14-14. Frank Knez, CFK, and Director discussed via phone on 4-16-14. Director discussed with Patty Sebanc, Sycamore Services, on 4-16-14. The LPCC Transition Subcommittee met on 4-14-14 and discussed each Indicator. That group had no feedback for further strategy development.