FFY13
Indiana First Steps Quality Improvement Plan
Cluster: I Quarter Date: 4/1/14 – 6/30/14 Indicator: 4

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<th>2nd-4th Quarter QIP</th>
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**Outcome:**
Upon exiting the First Steps program, 99% of families will know their rights, 99% will be able to effectively communicate their children’s needs and 97% of families will understand how to help their children develop and learn

**So that:**
Parents and caregivers are maximizing their ability to understand and advocate for their child’s needs while receiving the tools they need to educate their child and build upon the foundation early intervention services has provided.

**Strategy update from last quarter:**
1) Exit summary was given to all Agencies. Discussion of form and upcoming trainings for providers occurred at the Agency Meeting on 6-12-14. Representatives from 3 of the 4 Cluster Agencies were present. Agencies discussed aligning their trainings to be similar in content and will use the same evaluation form for consistency. Lisa Fisher from ESRC offered to share information planned for her trainings (scheduled for 7-18-14 and 7-30-14) with the other Agencies. Copies of completed evaluation forms will be sent to Director after trainings occur. SIRS will hold their training for providers on 9-12-14. They have not yet determined who will conduct the training.
2) Not discussed at 6-12-14 meeting so will cover this in 3rd quarter update.
3) Cluster SPOE staff still planning agendas for August and September. Will be in touch with IIDC staff by 7-1-14.
4) Evaluation of Exit Summary discussions with staff will take place at Management Team meeting on 6-25-14.
5) iPads were returned to IIDC on 5-14-14.

**Explanation of Data:**
Quarterly Data (__, __, %):
n/a

**Strategies (Who is responsible/timeline/evaluation):**

**List barriers to accomplishing strategies and how to address them:**

**Resources needed:**
- [ ] State Clarification
- [ ] IIDC
- [ ] Training
- [ ] Mentoring
- [ ] Other: ____________________________

**Explain:**

**Stakeholder Collaboration:**
Strategy updates were discussed with Agencies on 6-12-14. LPCC Coordinator and East & West Managers participated in discussion along with representatives from 3 of the 4 Agencies. A member of the IIDC Quality Review team was also present. The final First Quarter QIPs were given to the LPCC members present at the full Cluster LPCC meeting on 6-12-14. Draft of this 2nd quarter update was emailed to Agencies, LPCC Coordinator, Managers & SPOE Supervisor on 6-24-14 for review & input. CPT was emailed on 6-24-14 to confirm their training dates. Rauch is scheduled for a meeting with Director and East Manager on 7-2-14, for further discussion since they were not present at Agency & LPCC meetings on 6-12-14.