### FFY13
Indiana First Steps Quality Improvement Plan

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<th>2nd - 4th Quarter QIP</th>
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**Cluster:** F  
**Quarter Date:** 7/1/14 – 9/30/14  
**Indicator:** 7

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<th><strong>Outcome:</strong></th>
<th>Eligible children will have an IFSP written within 45 days of referral</th>
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<td><strong>So that:</strong></td>
<td>Children in need of services receive them in a timely manner to maximize the impact of those services.</td>
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**Strategy update from last quarter:**

1) Opportunity to share a provider has not yet arisen. There is a potential for this to happen during the next quarter pending a potential provider moving into Indiana from out of state that has contacted SPOE and DSI.

2) Training on use of SC only plans was conducted at the 7-10-14 staff meeting held with Intake & Service Coordinators.

**Explanation of Data:**

Quarterly Data (71/75, 94.67%):

2/4 instances of late ISFP were family related issues and 2/4 were system issues.

A new Assessment Team Supervisor was hired in August. This is a new position as previously team members were supervised by the SPOE Supervisor. It is a goal for this dedicated supervisor to address issues of timely assessment scheduling.

**Strategies (Who is responsible/timeline/evaluation):**

**List barriers to accomplishing strategies and how to address them:**

**Resources needed:**

- [X] State Clarification
- [ ] IIDC
- [ ] Training
- [ ] Mentoring
- [X] Other: Partners to collaborate in a workgroup

**Explain:**

**Stakeholder Collaboration:**

Strategy updates were discussed with Agencies on 8-12-14. Director, SPOE Supervisor and Manager participated in discussion along with representatives from all 3 Agencies. The final 2nd Quarter QIPs were given to the LPCC members present at the full Cluster LPCC meeting on 8-12-14. New data was not received from IIDC until 9-29-14. This 3rd quarter update was emailed to Agencies, Manager & SPOE Supervisor on 9-30-14. New strategies, if needed, will be developed at the next scheduled (November) meeting.