Accepting "No" for an Answer

1. Look at the person and use their name.

2. Ask yourself if this is a good time to make a request.

3. When the answer is "no" to a request, just say "O.K."

4. Listen to the person's reasons.
Accepting "No" for an Answer

Stay calm and keep a neutral expression.

If you disagree, wait for another time to express your point of view.

Thank the person for considering your request. Sound sincere.

Listen to the person's reasons.